

Liquid Therapy

Job Description – Project Officer

Overview

Liquid Therapy requires a dedicated and passionate individual to join our team as an Inclusive Surf Therapy Project Officer. This position will be responsible for planning, coordinating, and executing surf therapy sessions with a focus on inclusion and accessibility for individuals with disabilities. The successful candidate will work closely with participants, volunteers, and other team members to ensure a safe and empowering experience for all.

Responsibilities

- Develop and implement an inclusive surf therapy programmes that cater to individuals with additional needs, ensuring all activities are accessible and compliant with safety standards.
- Coordinate and schedule surf therapy sessions, including participant enrolment, volunteer recruitment, and assessment of individual needs.
- Provide support to participants before, during, and after surf therapy sessions, ensuring a safe and inclusive environment that fosters personal growth and empowerment.
- Collaborate with local organisations and agencies to identify potential participants and establish partnerships to enhance program reach.
- Train and supervise volunteers to ensure the highest standards and appropriate support are provided during surf therapy sessions.
- Conduct ongoing evaluation and assessment of the program's impact. Maintain accurate records and documentation.
- Stay up-to-date on advancements in adaptive surf equipment, techniques, and best practices in surf therapy.
- Assist in fundraising efforts as needed to support the growth of the organisation.

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Specifications – Project Officer

Essential criteria

- 3 year's Experience working with youth focused programmes or individuals with disabilities, preferably in an adaptive sports or therapeutic setting.
- Strong knowledge of surfing or other sports, including understanding of safety protocols, techniques, and equipment.
- Excellent organizational and time management skills, with the ability to multitask and prioritize responsibilities effectively.
- Proven experience in project coordination or program management, preferably in a non-profit or community-based organization.
- Exceptional interpersonal and communication skills, with the ability to connect and build relationships with diverse populations.
- Supporting project administration skills such as communications, budgeting, volunteer management, report writing, graphic design or other relevant skills.

Desirable criteria

- Bachelor's degree in a related field (e.g., Recreation Therapy, Occupational Therapy, Special Education) or equivalent experience and other related qualifications EG: surf instructor, Beach lifeguard, First aid, etc.
- Passion for surfing, outdoor activities, and promoting mental health and well-being.
- Knowledge of surf therapy or similar therapeutic approaches is desirable.
- Experience of social media, website management and other communications related activities.
- Experience of grant writing and tendering.
- Valid driver's license and access to transportation for program-related activities.

Specifications

Reporting to Manager. Based between Liquid Therapy office and Liquid Therapy Surf Centre at Rossnowlough Beach. 19.5 hours per week.